

CSC Minutes  
Wyatt Academy  
2015-2016



Date: 8-13-15

Time: 4:30-5:30

Location: Room 263 (ELD Intervention)

Purpose:

- To establish meeting norms and prepare for the upcoming school year's tasks

Attendees (with titles):

Lauren Daly (Chairperson)

Michelle McKinsey (Secretary)

Kate Mishara (Wyatt Director of Development)

Joe Taylor (Principal)

Jen Martin (Community Partner/YMCA Site Director)

Absent: Bre Fernandez, Adelita Griego (parent members)

1. Motion made to approve May's meeting notes made by Jen Martin. Seconded by Michelle McKinsey.

Agenda Topics:

- Established meeting norms (Daly) -  
The CSC Meeting norms were established: Be present, be punctual, be professional, be prepared (solution-oriented).
- DPS Board Member/Portfolio Management Meetings:

Meetings have been held with DPS board members to establish a relationship and communicate our growth and successes from the beginning of August 2014. Next steps for charter renewal: Wyatt is asking for a second year apart from this data point to demonstrate growth. The Strategic Action Plan was shared. Jen Martin will receive the PLC manual. A digital copy of the Strategic Action Plan will be attached to the minutes. (Taylor)

- Summer Events Attended, recruiting/enrollment report (Mishara)

Summer Back to School Bash to be held August 14th from 3-6. A core of 3-6 family members from WAC will be asked to attend registration and recruitment, as well as attend the upcoming board meeting. Bre and Adelita will be asked to come and support registration on Monday, August 17th, 2015. CSC nominations will be collected during registration days.

- Volunteering and Home visit report (Mishara)  
Home visits will be taking place Friday, August 21st from 1-4.
- Enrollment Report:  
Wyatt is focusing on enrollment for the next few weeks. Our goal is 560 scholars.
- CMAS Scores (Taylor)  
Joe shared the scores of Wyatt Academy and “similar schools.”
- RCD, New Teacher, and Teacher Institute Report (Taylor)  
Wyatt has a fabulous and hard-working new staff.
- Portfolio Management Site visit and Charter renewal (Taylor)  
The Board Meeting is 8/26 from 5pm-7pm. There will be a tour of the Science Rooms and the gym. The members of the CSC will attend the Board Meeting. Portfolio Management Site Visit Team will likely attend the next CSC meeting in September.
- Prepare agenda for next meeting (Daly)  
Action items for next meeting:  
Portfolio Management Site Visit discussion, volunteering, enrollment, WAC meetings, elect and introduce new members

Open Forum: (None this month)

Important Calendar Items:

CSC meetings will be held the 2nd Thursday of each month at Wyatt at 4:30pm.

Next meeting will be September 10, 2015