

Wyatt Academy CSC Minutes



Date: January 14

Time: 4:30-5:30

Location: Main Office (middle school)

Members: Joe Taylor, Kate Mishara, Lauren Daly, Michelle McKinsey, Misty Ellis-Sanchez, Michelle Nolasco, Jen Martin, Meghan Carrier

Members Not in Attendance: Stephanie Wilson, Adelita Griego,

Roles:

- Faciliator: Lauren Daly
- Note taker: Michelle McKinsey
- Time keeper: Kate Mishara

Purpose of Meeting:

- **To establish next steps concerning our recent charter renewal**

Agenda items:

1. **Establish meeting norms** (Daly)

2. **Motion made to approve December minutes** made by Jen Martin, Seconded by Misty.

-Action Item: Review Policy/Procedure re; Progress Reports for Scholars with a C grade or below to be reviewed on Data Day.

3. **Review the UIP**

Joe gave copies of the finalized UIP to CSC committee members.

Major Improvement strategies reviewed (p.25)

Strategy #1: actions listed more specific

Strategy #2: Continue to develop improved curricular resources in ELA, Math and ELD to support improved instruction. -*Celebration: Based on a suggestion from the CSC, the Wyatt Board approved a \$100,000 grant for coaching support for the Wyatt administration and staff*

Strategy #3: Maintain high levels of family/community engagement: parent surveys at WAC meetings to generate a list of family topics for meetings/ home visits, scheduling a community meeting/info session with a lawyer for families who may be interested in discussion various topics, a resource fair night for families

4. Charter Renewal/Turnaround Plan

Wyatt will partner with DPS as well as hire an instructional leader who specializes in the turnaround process; additional phases of the plan include hiring an instructional coach for SpEd and ELD staff, increasing Mentor teachers and Teacher Leaders to support instruction, possibly using the LEAP teacher evaluation tool.

Joe gave the CSC the Wyatt Admin Turnaround Report*: Wyatt is proposing a “Radical Transformation” by keeping highest quality teachers at Wyatt, and hire a school leader who has experience with turnaround, a strong background in curriculum/instruction and a track record of success in turnaround. The search for the new instructional leader will begin around the 1st of February, potentially using the DPS hiring protocol for Principals, with the intent to have the leader hired by April 1, 2016. The plan addresses leadership changes as well as improvement of instruction and culture. Joe invited the CSC to email and call with questions and feedback, as well as participate in the hiring process of the new school leader. He also shared the presentation* of the turnaround process given to families at the WAC meeting on January 13, 2016, which included a timeline of the process.

*Copies of these documents will be uploaded to the minutes of this meeting.

5. Begin budget discussion

Since Wyatt is going through the turnaround process, the school budget will be reduced. The DPS enrollment for Wyatt is projected to be 473, so the budget will be reduced significantly. (Enrollment across the neighborhood is projected to decrease.) We are still aggressively recruiting kindergarteners, as well as planning fundraising and donation opportunities for next year.

The CSC will address the budget as well as the principal evaluation at the upcoming meetings.

Jen Martin moved to adjourn, Meghan Carrier seconded.

Our next meeting will be held on Thursday, February 11, 2016 from 4:30 PM- 5:30 PM at Wyatt Academy.