

CSC Meeting Notes

Wyatt Academy Elementary School
3620 Franklin St
Denver, CO 80205



Date: October 9, 2017 Time: 2:00PM

Meeting Location: Wyatt Academy Main Office

Committee Members Present: Kristina Reilly, CayLynn Schell, Kate Mishara, Michelle McKinsey, Francesca Galarraga, Erika Herrera

1. **Call to order, welcome** : Kate Mishara welcomed all members to CSC
2. **Introductions:** Members introduced themselves to the committee.
3. **Public Comment** : None at this time
4. **Agenda review and approval of minutes from previous meeting:** Review of Agenda conducted, no previous meeting notes.
5. **Principal's Report:** Kristina Reilly provided a detailed definition of the role of the CSC at Wyatt. Kate Mishara and Michelle McKinsey provided examples of the impact that CSC has had at Wyatt Academy, such as increased security measures and replacement of damaged flooring.
6. **Discussion items**
 - a. **New Business Items:**
 - i. Parent representative, Erika Herrera, was appointed Chairperson, Kate Mishara was appointed Secretary, Michelle McKinsey was appointed Reporter/Note Taker.
 - ii. **The Parent Satisfaction Survey** was reviewed in depth.
 - iii. There were many *celebrations*: Overall Satisfaction was 83%, which was higher than the district's overall score, 95% of parents reported they were satisfied with parent-teacher conferences and the information they provide to families. We also received an 86% satisfaction rate of respectful communication to diverse languages and cultures.
 - iv. CSC has determined *four improvement goals* for the coming quarter: Increase overall parent satisfaction, increase parent involvement, provide workshops and trainings as well as improve home-school communications. Erika will be taking our goals to the Parent Committee at Wyatt to gather input regarding parent volunteer opportunities, such as a bingo night or salsa dancing night. Other ideas to increase parent participation and involvement were for the Book Character Parade and Teacher Appreciation.
 - b. **Old Business Items:** None at this time
7. **Setting of agenda for next meeting:** Review goals, discuss UIP and SPF
8. **Set Date for next meeting:** November 13th, 2017 at 2:00pm.