

# CSC Meeting Minutes

Wyatt Academy Elementary School  
3620 Franklin St  
Denver, CO 80205



Date: November 13, 2017 Time: 2:00PM

Meeting Location: Wyatt Academy

**Committee Members Present:** Caylyn Schell, Kristina Reilly, Francesca Galarraga, Kate Mishara, Michelle McKinsey, Erika Herrera

1. **Call to order, welcome** - Kate Mishara welcomed all members to the meeting.
2. **Introductions of members present**
3. **Public Comment:** None at this time
4. **Agenda review and approval of minutes from previous meeting:** Review of agenda, minutes from previous meeting approved.
5. **Principal's Report**
  - a. **SPF Report** : Kristina Reilly distributed the School Performance Framework (SPF) to the CSC committee. Kate Mishara shared that growth counts for two-thirds of the SPF rating. A celebration of the yellow and green growth scales was noted. Michelle McKinsey noted the strong performance of English Language learners, that they are out-performing their native English-speaking peers. There are plans to address vocabulary-building strategies used in ELD classes in a staff PLC on Wednesday, November 15th, 2017. Caylyn Schell noted the growth of our Early-Literacy students, comparing the growth of this year's students to last year's cohort, how they are performing far above where they were last year at this time. Erika Herrera asked to clarify the scores around the parent-student satisfaction survey. Last year, most 3rd-5th grade students indicated they were satisfied.
6. **Discussion items**
  - a. **New Business Items:**
    - i. Reviewed the UIP (Unified Improvement Plan): regarding the goals and strategies for school improvement. Kristina Reilly shared goals for our school, the committee reviewed the UIP document and the action steps to ensure our growth. The iReady data will be presented to the Board on Wednesday, November 15th, 2017. Erika will discuss the Family and Student Engagement growth goal (attendance, student satisfaction) with the Family Advisory Committee.

**b. Old Business Items**

- i. Review of four improvement goals from last meeting: Increase overall parent satisfaction, increase **parent involvement**, provide workshops and trainings as well as improve home-school communications -
- ii. Since our last meeting, we've increased **parent involvement** through Night at the Museum- where students shared their work and presented their learning in Science and Social Studies. Our goals include increased parent attendance at Parent-Teacher Conferences. The "Cooking Matters" parents' cooking class has begun, as well as Focus Points class that teaches English to parents has begun as well. Wyatt has an appointment-based immigration workshop on the calendar in December. Home-school communication is being improved by multiple-platform news as well as parent-signatures on Thursday folders.
- iii. Erika shared notes from the Parents Meeting: increasing communication skills, increasing engagement at Wyatt as well as outreach to new members. Parents are concerned about safety- lack of security guard, open fence design.

7. **Setting of agenda for next meeting:** plans to appoint a new parent member to elementary CSC.

8. **Set Date for next meeting : Wednesday, January 10th, 2017.**